



AGENDA
CITY COMMISSION MEETING
COMMISSION CHAMBERS, CITY HALL
MONDAY, DECEMBER 16, 2013 5:00 PM

1. CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

2. PROCLAMATIONS: None

3. PRESENTATIONS: None

4. CONSENT AGENDA:

Routine items are placed on the Consent Agenda to expedite the meeting. If the Commission/Staff wish to discuss any item, the procedure is as follows: (1) pull the item(s) from the Consent Agenda; (2) vote on remaining items with one roll call vote, (3) discuss each pulled item and vote by roll call

A. CITY COMMISSION MEETING MINUTES: None

B. PURCHASING ITEMS: None

C. RESOLUTIONS:

1. Resolutions Authorizing The Changes to the City's Banking and Investment Signature Cards

A. Resolution of the City Commission of City of Leesburg, Florida, authorizing a change of signatories as required by Suntrust Bank to honor all checks, drafts, or other orders for payment of money drawn in the name of the City of Leesburg; and providing a sample of said individuals signature; and providing an effective date.

B. Resolution of the City Commission of the City of Leesburg, Florida authorizing the Mayor and City Clerk to execute change of authorized signatories on all bank accounts at TD Bank, N.A.; and providing an effective date.

- C. Resolution of the City Commission of the City of Leesburg, Florida authorizing change of authorized signatories on all certificates of deposit at Branch Banking & Trust, Co. (BB&T); and providing an effective date.
2. Resolution of the City Commission of the City of Leesburg, Florida authorizing the Mayor and City Clerk to execute an Agreement with the Lake County Property Appraiser and the Lake County Tax Collector related to assessment and collection of non-ad valorem assessments and reimbursement of costs of assessment and collection; and providing an effective date.
 3. Resolution of the City Commission of the City of Leesburg, Florida, approving the contract for sale and purchase between the City of Leesburg and Freddie Mac/Homesteps for property located at 2218 Aitkin Loop; and providing an effective date.
 4. Resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute a Consent to Assignment among the City of Leesburg and American in Home Caregiver Registry, Incorporated (assignor) and American in Home Care Incorporated (assignee); and providing an effective date.
 5. Resolution of the City Commission of the City of Leesburg, Florida authorizing the Mayor and City Clerk to execute a Joint Participation Agreement (FDOT ITEM NO. 431560-1-94-01) with the Florida Department of Transportation for the acquisition of a parcel of land to be attached to Leesburg International Airport; and providing an effective date.

D. OTHER ITEMS:

5. PUBLIC HEARINGS AND NON-ROUTINE ITEMS: None

6. INFORMATIONAL REPORTS:

The following reports are provided to the Commission in accordance with the Charter/Ordinances. No action required.

7. CITY ATTORNEY ITEMS:

8. CITY MANAGER ITEMS:

9. PUBLIC COMMENTS:

This section is reserved for members of the public to bring up matters of concern or opportunities for praise. Issues brought up will not be discussed in detail at this meeting. Issues will either be referred to the proper staff or will be scheduled for consideration at a future City Commission Meeting. Comments are limited to three minutes.

10. ROLL CALL:

11. ADJOURN:

PERSONS WITH DISABILITIES NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE HUMAN RESOURCES DEPARTMENT, ADA COORDINATOR, AT 728-9740, 48 HOURS IN ADVANCE OF THE MEETING.

F.S.S. 286.0105 "If a person decides to appeal any decision made by the Commission with respect to any matter considered at this meeting, they will need a record of the proceedings, and that for such purpose they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." The City of Leesburg does not provide this verbatim record.



AGENDA MEMORANDUM

Item No: 4.C.1.A.
Meeting Date: December 16, 2013
From: William Spinelli, CPA, Finance Director
Subject: Resolution Authorizing Change of Authorized Signatories on all Bank Accounts at SunTrust Bank N.A.

Staff Recommendation:

Staff recommends approval of the resolution authorizing a change of authorized signatories on all bank accounts at SunTrust Bank N.A.

Analysis:

The requested action is necessary to change the name(s) and/or title of the individual(s) authorized on the accounts. Signature changes occur whenever there is a change in Mayor, City Manager, and/or Finance Director.

Options:

1. Approval of the attached resolution authorizing a change of authorized signatories on the accounts at SunTrust Bank N.A.
2. Such alternative action as the Commission may deem appropriate

Fiscal Impact:

None

Submission Date and Time: 12/12/2013 9:24 AM

Department: _____ Prepared by: _____ Attachments: Yes___ No___ Advertised: ___ Not Required ___ Dates: _____ Attorney Review : Yes___ No___ _____ Revised 6/10/04	Reviewed by: Dept. Head _____ Finance Dept. <u>BLM</u> , _____ Deputy C.M. _____ Submitted by: City Manager _____	Account No. _____ Project No. _____ WF No. _____ Budget _____ Available _____
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RESOLUTION NO. _____

RESOLUTION OF THE CITY COMMISSION OF CITY OF LEESBURG FLORIDA, AUTHORIZING A CHANGE OF SIGNATORIES AS REQUIRED BY SUNTRUST BANK TO HONOR ALL CHECKS, DRAFTS, OR OTHER ORDERS FOR PAYMENT OF MONEY DRAWN IN THE NAME OF THE CITY OF LEESBURG; AND PROVIDING A SAMPLE OF SAID INDIVIDUALS SIGNATURE; AND PROVIDING AN EFFECTIVE DATE.

BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF LEESBURG, FLORIDA:

WHEREAS, SunTrust Bank N.A., whose address is SunTrust Bank, N.A., 200 S. Orange Avenue, SOAB 6, Orlando, FL 32801 has qualified as a City depository pursuant to the provisions of Chapter 280, Florida Statutes; and,

WHEREAS, inasmuch as the City of Leesburg has changed the responsibilities of City Manager at the commission meeting dated December 16, 2013, and,

WHEREAS, the Commission, in and for the City of Leesburg, desires to authorize a change of signatories as required by SunTrust Bank to honor all checks, drafts and other orders for payment of money drawn in the name of the City of Leesburg on its demand deposits, time deposits and savings accounts at SunTrust Bank, N.A.

WHEREAS, SunTrust Bank, N.A. has requested that the Commission provide a sample of the signatures of the Mayor, City Manager, and Finance Director of the City of Leesburg, Florida to facilitate the above referenced transactions.

NOW THEREFORE, BE IT RESOLVED by the Commission, in and for the City of Leesburg, Florida as follows:

1. That, the City of Leesburg hereby authorizes the changes in signatories to honor all checks, drafts, or other orders for payment of money drawn in the name of the City of Leesburg, effective December 16, 2013, as follows:

David Knowles, Mayor
City of Leesburg, Florida

Alfred (Al) Minner, City Manager
City of Leesburg, Florida

William Spinelli, Finance Director
City of Leesburg, Florida

2. That, SunTrust Bank, N.A. is being provided a sample of the signatories of the aforementioned authorized persons.
3. That, upon adoption by the Commission in open session, this resolution shall be made a part of the Public Records of the City of Leesburg, Florida, and a copy hereof shall be furnished to SunTrust Bank, N.A..
4. This Resolution shall take effect immediately.

PASSED AND ADOPTED by the City Commission of the City of Leesburg, Florida, at a regular meeting held the 16th day of December, 2013.

Mayor

ATTEST:

City Clerk



AGENDA MEMORANDUM

Item No: 4.C.1.B.
Meeting Date: December 16, 2013
From: William Spinelli
Subject: Resolution authorizing Change of Authorized Signatories on all bank accounts at TD Bank, N.A.

Staff Recommendation:

Staff recommends approval of the resolution authorizing a change of authorized signatories on all bank accounts at TD Bank, N.A.

Analysis:

The requested action is necessary to change the name(s) and/or title of the individual(s) authorized on the accounts. Signature changes occur whenever there is a change in Mayor, City Manager, and/or Finance Director.

Options:

1. Approval of the attached resolution authorizing a change of authorized signatories on the accounts at TD Bank, N.A.;
2. Such alternative action as the Commission may deem appropriate.

Fiscal Impact:

None

Submission Date and Time: 12/12/2013 9:24 AM

Department: <u>Finance</u> Prepared by: <u>Gladys Johnson</u> Attachments: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Advertised: <input type="checkbox"/> Not Required <input checked="" type="checkbox"/> Dates: _____ Attorney Review : Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> _____ Revised 6/10/04	Reviewed by: Dept. Head _____ Finance Dept. <u>BLM</u> , _____ Deputy C.M. _____ Submitted by: _____ City Manager _____	Account No. <u>N/A</u> Project No. _____ WF No. _____ Budget _____ Available _____
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RESOLUTION NO. _____

RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LEESBURG, FLORIDA AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE CHANGE OF AUTHORIZED SIGNATORIES ON ALL BANK ACCOUNTS AT TD BANK, N.A.; AND PROVIDING AN EFFECTIVE DATE.

BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF LEESBURG, FLORIDA:

WHEREAS, TD Bank, N.A. whose address is 255 Alhambra Circle, 2nd Floor, Coral Gables, FL 33134 has qualified as a City depository pursuant to the provisions of Chapter 280, Florida Statutes, and,

WHEREAS, the Commission, in and for the City of Leesburg, desires to authorize a change of signatories as required by TD Bank, N.A. on accounts in the name of the City of Leesburg, and,

WHEREAS, TD Bank, N.A. has requested that the Commission provide a sample of the signatures of the City Manager, Finance Director, Deputy Finance Director and Financial Reporting Manager of the City of Leesburg, Florida to facilitate the above referenced transactions.

NOW THEREFORE, BE IT RESOLVED by the Commission, in and for the City of Leesburg, Florida as follows:

THAT, the City of Leesburg hereby authorizes the changes in signatories to honor all deposit agreements in the name of the City of Leesburg on its accounts at TD Bank, N.A., as follows:

Alfred (Al) Minner, City Manager
City of Leesburg

William Spinelli, Finance Director
City of Leesburg

James Williams, Deputy Finance Director
City of Leesburg

John Van Horn, Financial Reporting Manager
City of Leesburg

THAT, TD Bank, N.A. is being provided a sample of the signatories of the aforementioned authorized persons.

THAT, upon adoption by the Commission in open session, this resolution shall be made part of the Public Records of the City of Leesburg, Florida, and a copy hereof shall be furnished to TD Bank, N.A..

THAT this resolution shall become effective immediately.

PASSED AND ADOPTED by the City Commission of the City of 16th day of December, 2013.

Mayor

ATTEST:

City Clerk



AGENDA MEMORANDUM

Item No: 4.C.1.C.
Meeting Date: December 16, 2013
From: William Spinelli, CPA, Finance Director
Subject: Resolution authorizing change of authorized signatories on all certificates of deposit held at Branch Banking & Trust, Co. (BB&T).

Staff Recommendation:

Staff recommends adoption of the resolution authorizing signatures on Certificates of Deposit held at BB&T

Analysis:

The requested action is necessary to change the name(s) and/or title of the individual(s) authorized on the accounts. Signature changes occur whenever there is a change in Mayor, City Manager, and/or Finance Director.

Options:

1. Approve the resolution authorizing a change of authorized signatories on the accounts at BB&T;
2. Such alternative action as the Commission may deem appropriate

Fiscal Impact:

None

Submission Date and Time: 12/12/2013 9:24 AM

Department: <u>Finance</u> Prepared by: <u>William Spinelli</u> Attachments: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Advertised: <input type="checkbox"/> Not Required <input checked="" type="checkbox"/> Dates: _____ Attorney Review: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> _____ Revised 6/10/04	Reviewed by: Dept. Head _____ Finance Dept. <u>BLM,</u> Deputy C.M. _____ Submitted by: _____ City Manager _____	Account No. <u>N/A</u> Project No. _____ WF No. _____ Budget _____ Available _____
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RESOLUTION NO. _____

RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LEESBURG, FLORIDA AUTHORIZING CHANGE OF AUTHORIZED SIGNATORIES ON ALL CERTIFICATES OF DEPOSIT AT BRANCH BANKING & TRUST, CO. (BB&T); AND PROVIDING AN EFFECTIVE DATE.

BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF LEESBURG, FLORIDA:

WHEREAS, Branch Banking & Trust Co. (BB&T), whose address is BB&T Capital Markets – Fixed Income, 901 E. Byrd St., 3rd Floor, Richmond, VA 23219, has qualified as a City depository pursuant to the provisions of Chapter 280, Florida Statutes; and,

WHEREAS, inasmuch as the City of Leesburg has appointed an City Manager, Alfred Minner, to replace the outgoing Interim City Manager, Raymond S. Sharp,

WHEREAS, the Commission, in and for the City of Leesburg, desires to authorize a change of signatories as required by BB&T to honor all deposit agreements in the name of the City of Leesburg on its certificates of deposits at BB&T, and,

WHEREAS, BB&T has requested the Commission to provide a sample of the signatures of the City Manager, Finance Director, Deputy Finance Director and Financial Reporting Manager of the City of Leesburg, Florida to facilitate the above referenced transactions.

NOW THEREFORE, BE IT RESOLVED by the Commission, in and for the City of Leesburg, Florida as follows:

THAT, the City of Leesburg hereby authorizes the changes in signatories to honor all deposit agreements in the name of the City of Leesburg on its certificates of deposits held at BB&T, as follows:

Alfred (Al) Minner, City Manager
City of Leesburg

William Spinelli, Finance Director
City of Leesburg

James Williams, Deputy Finance Director
City of Leesburg

John Van Horn, Financial Reporting Manager
City of Leesburg

THAT, BB&T is being provided a sample of the signatories of the aforementioned authorized persons.

THAT, upon adoption by the Commission in open session, this resolution shall be made part of the Public Records of the City of Leesburg, Florida, and a copy hereof shall be furnished to BB&T.

THAT this resolution shall become effective immediately.

PASSED AND ADOPTED by the City Commission of the City of Leesburg, Florida, at a regular meeting held the 16th day of December 2013.

Mayor

ATTEST:

City Clerk



AGENDA MEMORANDUM

Item No: 4.C.2.

Meeting Date: December 16, 2013

From: Raymond S. Sharp, Interim City Manager

Subject: Resolution authorizing an agreement with Lake County Property Appraiser and Lake County Tax Collector for assessment and collection of non-ad valorem assessments and reimbursements of costs associated with the assessment and collection.

Staff Recommendation:

Staff recommends approval.

Analysis:

On December 9, 2013, City Commission approved a resolution authorizing the assessment of non-ad valorem assessments for the City's unrecovered costs of lot cleanup and repairs of unsafe properties.

Under Florida Statutes, the city must enter into an agreement with the Tax Appraiser and the Tax Collector for the assessment and collection of these non-ad valorem assessments. Additionally, the agreement must provide for reimbursement by the city of the costs of assessment and collection which may be incurred by the Tax Appraiser and Tax Collector.

This agreement has been prepared by the City Attorney, and approved by the Tax Appraiser and the Tax Collector.

Options:

1. Approve the agreement as presented; or,
2. Such alternative action as the Commission may deem appropriate.

Fiscal Impact:

Non-ad valorem assessments for the city's unreimbursed expenses associated with lot cleanup and repairs to unsafe structures will ensure that the city's General Fund is made whole, when it incurs such costs. The city will reimburse the costs incurred by the Tax Appraiser and the Tax Collector for the assessment and collection of these non-ad valorem assessments. The exact amount of dollars collected, and expenses reimbursed will vary unpredictably and thus cannot be quantified at this time.

Submission Date and Time: 12/12/2013 9:24 AM

Department: <u>Executive</u> Prepared by: <u>R. Sharp</u> Attachments: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Advertised: <input type="checkbox"/> Not Required <input type="checkbox"/> Dates: _____ Attorney Review : Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> _____ Revised 6/10/04	Reviewed by: Dept. Head _____ Finance Dept. <u>BLM</u> , _____ Deputy C.M. _____ Submitted by: City Manager _____	Account No. <u>N/A</u> _____ Project No. _____ WF No. _____ Budget _____ Available _____
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RESOLUTION NO. _____

RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LEESBURG, FLORIDA AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE AN AGREEMENT WITH THE LAKE COUNTY PROPERTY APPRAISER AND THE LAKE COUNTY TAX COLLECTOR RELATED TO ASSESSMENT AND COLLECTION OF NON-AD VALOREM ASSESSMENTS AND REIMBURSEMENT OF COSTS OF ASSESSMENT AND COLLECTION; AND PROVIDING AN EFFECTIVE DATE.

BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF LEESBURG, FLORIDA:

THAT the Mayor and City Clerk are hereby authorized to execute an agreement with the **LAKE COUNTY TAX COLLECTOR**, a Constitutional Officer of the State of Florida, whose address is 320 West Main Street, Tavares, Florida, 32778 and the **LAKE COUNTY PROPERTY APPRAISER**, a Constitutional Officer of the State of Florida, whose address is 320 West Main Street, Tavares, Florida 32778 for assessment and collection of non-ad valorem assessments and reimbursement of associated costs.

THAT this resolution shall become effective immediately.

PASSED AND ADOPTED by the City Commission of the City of Leesburg, Florida, at a regular meeting held the 16th day of December 2013.

Mayor

ATTEST:

City Clerk



AGENDA MEMORANDUM

Item No: 4.C.3.
Meeting Date: December 16, 2013
From: Ken Thomas, Director of Housing & Economic Development
Subject: Resolution approving the purchase of property located at 2218 Aitkin Loop with funding from the Neighborhood Stabilization Program 1 (NSP1)

Staff Recommendation:

Staff recommends approval of purchase of a single family home at 2218 Aitkin Loop with funding from the Neighborhood Stabilization Program 1 (NSP1) and rehab of the property for sale to a first time homebuyer. .

Analysis:

The City of Leesburg and Lake County Government entered into an agreement June 22, 2009, to utilize funding from the Neighborhood Stabilization Program 1 (NSP1) to purchase and renovate property for eligible households. The City has purchased several properties, renovated and sold them to First Time Homebuyers since inception of the agreement. On July 22, 2013, the City Commission approved an Addendum to the Interlocal Agreement with Lake County Government to purchase property utilizing additional NSP 1 funds in the amount not to exceed \$149,316.94.

Therefore, City Staff has been searching for an eligible property and helping local residents to receive pre-approval for mortgages. However, the subject property was located by a first time homebuyer on our waiting list who has been pre-approved and awaiting our purchase of the subject property.

Options:

1. Approve the purchase of the Contract for Sale or Purchase; or
2. Such alternative action as the Commission may deem appropriate

Fiscal Impact:

Funding is provided by Lake County Government in the amount of \$134,900 at closing pursuant to the Interlocal Agreement.

Submission Date and Time: 12/12/2013 9:24 AM

Department: _____ Prepared by: _____ Attachments: Yes___ No___ Advertised: ___Not Required___ Dates: _____ Attorney Review : Yes___ No___ _____ Revised 6/10/04	Reviewed by: Dept. Head _____ Finance Dept. <u>BLM,</u> _____ Deputy C.M. _____ Submitted by: City Manager _____	Account No. <u>001-6255-554-6810</u> Project No. <u>NSP009</u> WF No. _____ Budget _____ Available _____
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RESOLUTION NO. _____

RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LEESBURG, FLORIDA, APPROVING THE CONTRACT FOR SALE AND PURCHASE BETWEEN THE CITY OF LEESBURG AND FREDDIE MAC/HOMESTEPS FOR PROPERTY LOCATED AT 2218 AITKIN LOOP; AND PROVIDING AN EFFECTIVE DATE.

BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF LEESBURG, FLORIDA:

THAT the Mayor and City Clerk are hereby authorized to execute an agreement to purchase and rehabilitate property located 2218 Aitkin Loop for the purpose of providing affordable housing to Leesburg residents.

THAT this resolution shall become effective immediately.

PASSED AND ADOPTED by the City Commission of the City of Leesburg, Florida, at a regular meeting held the 16th day of December 2013.

Mayor

ATTEST:

City Clerk



AGENDA MEMORANDUM

Item No: 4.C.4.
Meeting Date: December 16, 2013
From: Ken Thomas, Director of Housing & Economic Development
Subject: Resolution approving a Consent to Assignment of Lease from American In-Home Caregiver Registry, Incorporated to American In-Home Care, LLC

Staff Recommendation:

Staff recommends approval of the assignment of lease to American In-Home Care, LLC

Analysis:

American In-Home Caregiver Registry, Incorporated entered into an agreement with the City of Leesburg to lease office space at the Leesburg Business Incubator (known as Leesburg Business Opportunity Center/BOC) on January 28, 2013. However, American In-Home Care, LLC has acquired substantially all of the assets of the existing tenant (American In-Home Caregiver Registry, Incorporated).

Therefore, the Consent to Assignment of Lease must be executed by all parties.

Options:

1. Approve the Consent to Assignment of Lease between Leesburg and American In-Home Caregiver Registry, Incorporated; or
2. Such alternative action as the Commission may deem appropriate

Fiscal Impact:

There is no fiscal impact to the City.

Submission Date and Time: 12/12/2013 9:24 AM

Department: _____ Prepared by: _____ Attachments: Yes___ No ___ Advertised: ___Not Required ___ Dates: _____ Attorney Review : Yes___ No ___ Revised 6/10/04	Reviewed by: Dept. Head _____ Finance Dept. <u>BLM</u> , _____ Deputy C.M. _____ Submitted by: City Manager _____	Account No. <u>001-0000-362-0101</u> Project No. _____ WF No. _____ Budget _____ Available _____
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RESOLUTION NO. _____

RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LEESBURG, FLORIDA, AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE A CONSENT TO ASSIGNMENT AMONG THE CITY OF LEESBURG AND AMERICAN IN HOME CAREGIVER REGISTRY, INCORPORATED (ASSIGNOR) AND AMERICAN IN HOME CARE INCORPORATED (ASSIGNEE); AND PROVIDING AN EFFECTIVE DATE.

BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF LEESBURG, FLORIDA:

THAT the Mayor and City Clerk are hereby authorized to execute a Consent to assignment of lease among the City of Leesburg, American In-Home Caregiver Registry, Incorporated for the purpose of assigning the lease agreement to American In-Home Care, LLC.

THAT this resolution shall become effective immediately.

PASSED AND ADOPTED by the City Commission of the City of Leesburg, Florida, at a regular meeting held the 16th day of December 2013.

Mayor

ATTEST:

City Clerk



AGENDA MEMORANDUM

Item No: 4.C.5

Meeting Date: December 16, 2013

From: Leo Treggi, Airport Manager

Subject: Resolution authorizing the execution of a Joint Participation Agreement with the Florida Department of Transportation for the acquisition of a parcel of land to be attached to Leesburg International Airport.

Staff Recommendation:

Staff recommends approval of the Joint Participation Agreement.

Analysis:

The purpose of this purchase is to acquire land for future development. The airport lacks sufficient useful land for development due to its geographical and environmental constraints and features. This land acquisition is crucial for the future development of the airport. Additionally, the acquisition will help to protect Runway 13-31's surfaces and the future seaplane ramp from future incompatible developments, and help to avoid future noise problems. The parcel is adjacent to the airfield is and accessible.

The cost of the parcel will include appraisal, review appraisal, property survey, and legal and title costs. Accordingly, the estimated total cost of the parcel is \$150,000.00. The total FDOT funding for this grant to the City of Leesburg is \$120,000.00, or 80% of the total cost, with the City's share at 20% or \$30,000.00.

The land acquisition is consistent with the growth depicted on the Airport Layout Plan update. Moreover, the purchase is voluntary in nature and will not be pursued under threat of condemnation.

The seller has agreed to sell the parcel for the appraised value.

Options:

1. Approve the resolution authorizing execution of the JPA; or
2. Such alternative action as the Commission may deem appropriate

Fiscal Impact:

The City's match to the grant is \$30,000.00, which is available in reserves set aside for Airport Capital Improvements. A budget adjustment will be necessary to add the additional FDOT revenue of \$120,000 to the Capital Projects Fund.

Submission Date and Time: 12/12/2013 9:24 AM

Department: <u>Airport</u> Prepared by: <u>Leo Treggi</u> Attachments: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Advertised: <input type="checkbox"/> Not Required <input type="checkbox"/> Dates: _____ Attorney Review : Yes <input type="checkbox"/> No <input type="checkbox"/> _____ Revised 6/10/04	Reviewed by: Dept. Head _____ Finance Dept. <u>BLM,</u> _____ Deputy C.M. _____ Submitted by: City Manager _____	Account No. <u>031-0000-334-4200</u> Project No. _____ WF No. <u>WF0879622/1</u> Budget <u>\$130,541.00</u> Available <u>\$130,541.00</u>
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RESOLUTION NO. _____

RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LEESBURG, FLORIDA AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE A JOINT PARTICIPATION AGREEMENT (FDOT ITEM NO. 431560-1-94-01) WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION FOR THE ACQUISITION OF A PARCEL OF LAND TO BE ATTACHED TO LEESBURG INTERNATIONAL AIRPORT; AND PROVIDING AN EFFECTIVE DATE.

BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF LEESBURG, FLORIDA:

THAT the Mayor and City Clerk are hereby authorized to execute an agreement with the Florida Department of Transportation, whose address is Special Projects Section, MS 4-548, 719 South Woodland Blvd., Deland, FL 32720, for the acquisition of a parcel of land, FM 431560-1-94-01.

THAT this resolution shall become effective immediately.

PASSED AND ADOPTED by the City Commission of the City of Leesburg, Florida, at a regular meeting held the 16th day of December 2013.

Mayor

ATTEST:

City Clerk